

WYOMISSING AREA SCHOOL DISTRICT 2012-4428

Minutes March 26, 2012

The regular meeting of the Board of School Directors convened at 6:01 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Bamberger, Mrs. Butera (arr. 6:02), Mrs. Davis, Mr. Fitzgerald, Mrs. Helm, Mrs. McAvoy, Mr. Painter and Mr. Portner.

Board Member Absent: Mrs. Seltzer

Administrative Staff Present: Mr. Krem, Mr. Babb, Mr. Fries, Mr. Jones, Ms. Lampe, Mrs. Morett, and Mr. Stoltzfus.

Attendees: Becca Gregg, Reading Eagle, Doug Brown, student representative, and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

MEETING ANNOUNCEMENTS

Following the roll call by the recording secretary, Mrs. Davis welcomed everyone and announced that an Executive Session was held March 21, 2012 at 12:00 p.m. to discuss personnel items. No action was taken

The following meeting schedules and locations were announced:

- Policy/Personnel Committee Meeting – April 10, 2012, 5:00 p.m.
- School Board Business Meeting with Committee Reports – April 16, 2012, 6:00 p.m.
- Finance/Facilities Committee Meeting – April 18, 2012, 12:00 p.m.
- Technology Committee Meeting – April 18, 2012, 3:30 p.m.
- Curriculum Committee Meeting April 19, 2012, 2:30 p.m.
- School Board Business Meeting – April 30, 2012, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mr. Fitzgerald announced the upcoming “Meeting with Legislators” on April 26, 2012 at Berks Career and Technology Center. He encouraged Board members to attend because it is an election year. He also informed the Board about the upcoming vote this week in the State House that will ease regulations on construction for school districts.

PUBLIC COMMENT

Mr. Chris McCaffrey, representing the Wyomissing Area Soccer Club requested that the Board reconsider the facility fee for use of the district fields for the Quarry Classic in view of the various donations the Soccer Club has made back to the district in equipment and enhancements for the fields. The Soccer Board will also be reviewing the district’s use of the quarry field for the fall.

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Mr. McCaffrey also suggested that the Board consider “thinking outside the box” when resolving issues. As an example, he suggested using gravel paths as a less expensive fix instead of traditional methods of repairing the sidewalks around the stadium.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mrs. Helm, second by Mrs. Bamberger, the Board approved the following minutes.

- February 13, 2012 Business Meeting with Committee Reports
- February 27, 2012 Regular Business Meeting

Yeas: Bamberger, Butera, Davis, Fitzgerald, Helm, McAvoy, Painter and Portner.

Absent: Seltzer

Nays: None. Motion carried.

TREASURER’S REPORT

Upon a motion by Mr. Fitzgerald, second by Mr. Painter, the Treasurer’s Report for February 2012 was accepted as presented.

Yeas: Bamberger, Butera, Davis, Fitzgerald, Helm, McAvoy, Painter, Portner and Seltzer.

Absent: Seltzer

Nays: None. Motion carried.

PAYMENT OF BILLS

Upon motion by Mr. Painter, second by Mrs. McAvoy, payment of bills for the month of February 2012 was approved.

Yeas: Bamberger, Butera, Davis, Fitzgerald, Helm, McAvoy, Painter and Portner.

Absent: Seltzer

Nays: None. Motion carried.

SUPERINTENDENT’S REPORT

A. CURRICULUM/ TECHNOLOGY

Upon a motion by Mrs. Butera, second by Mr. Portner, the Board approved the Curriculum/Technology agenda item as follows:

1. Approved secondary student #204840 to complete 2011-12 school year without payment of tuition in accordance with Policy 202.
Background information: Parent is moving from the District within 60 calendar days prior to the end of the school year.

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Yeas: Bamberger, Butera, Davis, Fitzgerald, Helm, McAvoy, Painter and Portner.

Absent: Seltzer

Nays: None. Motion carried.

**B. FINANCE/
FACILITIES**

Upon a motion by Mr. Painter, and second by Mrs. McAvoy, the Board approved the Finance/Facilities agenda items as follows:

Mrs. Davis thanked the Wyomissing Area Education Foundation and Fulton Bank for their generous donations.

1. Approved Budget Transfers in the amount of \$22,516.
2. Approved donation from the Wyomissing Area Education Foundation in the amount of \$500 to be used toward the costs of the 6th grade Camp Conrad Weiser trip.
Background information: These funds are from the Anne McCullough Endowment Fund.
3. Approved donation from Fulton Bank in the amount of \$1,500 to be used toward the costs of the 6th grade Camp Conrad Weiser trip.
4. Approved Berks Career & Technology Center 2012-13 Budget.
Background information: The proposed maximum share amount for the Wyomissing Area School District for 2012-13 is \$272,359 which is a decrease of 4.5% from 2011-12. The individual school district's contribution to the budget is determined by a proportionate share calculation that looks at audited enrollment figures from the three previous years.
5. Approved BCIU 2012-13 Budget.
Background information: The Berks County Intermediate Unit is mandated by Legislative Act 102 of 1970 to provide a summary of its proposed budget for services to school districts (see salmon booklet). The BCIU budget provides career related and community-based activities to improve teaching and learning for educators and students as well as additional trainings to implement state and federal initiatives. The 2012-13 Budget reflects a zero increase to the District. Budgets for special education, transportation, nonpublic school services, federally funded programs and many miscellaneous services are not included.
6. Approved NRG Building Services, Inc. for repairs and upgrades to the Administrative Office complex HVAC system controls in the amount of \$26,500.

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7. Approved pilot program with Subway per proposal beginning April 16, 2012 through the end of the 2011-12 school year.
Background information: This is a tentative start date pending receipt of the final contract.

Yeas: Bamberger, Butera, Davis, Fitzgerald, Helm, McAvoy, Painter and Portner.

Absent: Seltzer

Nays: None. Motion carried.

C. PERSONNEL/ POLICY

Upon a motion by Mrs. McAvoy second by Mrs. Butera, the Board approved the Personnel/Policy agenda items as follows:

1. RETIREMENT INCENTIVE FOR PROFESSIONAL STAFF
Approved the following retirement incentive offered to professional staff:

- a. Conditions

- 1) Professional Staff member must have at least 10 years of service in the Wyomissing Area School District;
- 2) A signed letter of resignation must be delivered to the Director of Business Affairs office by 12:00 Noon on March 20, 2012;
- 3) Resignation to be effective June 30, 2012;

If all of the above conditions are met, the lump sum of \$15,000 will be paid.

2. RESIGNATIONS/RETIREMENTS

- a. Professional Staff

- 1) **Rita Belletti**, English Teacher, Jr./Sr. High School, retirement effective June 30, 2012.
- 2) **Michael Farrara**, Industrial Arts Teacher, Jr./Sr. High School, retirement effective June 30, 2012.
- 3) **Mary Hedbavny**, Guidance Counselor, WREC, retirement effective June 30, 2012.
- 4) **Carol King**, Librarian, Jr./Sr. High School, retirement effective June 30, 2012.
- 5) **Dr. Marcia Moyer**, Reading Specialist, WHEC/WREC, retirement effective June 30, 2012.
- 6) **G. Christopher Rada**, World Language Teacher, Jr./Sr. High School, resignation effective June 30, 2012.
- 7) **Victoria Wilson**, Psychologist, WHEC, retirement effective June 30, 2012.

Background information: The above employment separations are a result of employee acceptance

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of the professional retirement incentive.

b. Support Staff

- 1) **Karen Stavarski**, Special Education Secretary, resignation effective March 23, 2012.
- 2) **Vernon Levengood**, Food Service Worker, WHEC, effective the end of the 2011-2012 school year, June 8, 2012.

3. LEAVES

a. Professional Staff

- 1) **Dr. Marcia Moyer**, Reading Specialist, WHEC/WREC, FML effective March 12, 2012 until June 11, 2012.

4. APPOINTMENTS

a. Professional Staff

- 1) **Jessica Lengle, Transition Coordinator**, assigned as Special Education Department Chair effective March 12, 2012 at a prorated stipend of \$545 for the 2011-2012 school year.
Background information: This is a replacement position created by a resignation in July 2011.

b. Support Staff

- 1) **Elba Beltran del Rio**, Special Education Instructional Aide, (WHEC) at an hourly rate of \$10.96, 35 hours per week, effective March 20, 2012.
Background information: Ms. Beltran del Rio's assignment was approved at the March 12, 2012 Board Meeting; however, an effective date was not determined at that time.

c. Supplemental Staff

Spring Athletics

- 1) Approve 2011-2012 Spring Athletic Coaches and Stipends per attached list.
- 2) **Melissa Egan**, Girls' Softball JH Head Coach, Jr./Sr. High School at a stipend of \$2,085 effective March 12, 2012, pending receipt of all required employment documentation.
Background information: This coaching position is filled due to a resignation.
- 3) **Mark Young**, Girls' Softball JH Assistant Coach, Jr./Sr. High School at a stipend of \$1,397 effective March 12, 2012, pending receipt of all

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required employment documentation.

Background information: This coaching position is filled due to a resignation.

5. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST

a. Professional Staff

- 1) **Stephen Coffey** – Teacher (ADDITION)
- 2) **Janet Gallagher** – Teacher (DELETION)

6. ADDITIONS/DELETIONS TO THE DISTRICT VOLUNTEER LIST (*See Attached List*)

7. POLICIES

Second reading and adoption of the following policies:

218 – Student Discipline

226 – Searches

227 – Controlled Substances/Paraphernalia

317 – Disciplinary Procedures – Administrative Employees

348.1 – Relationships Between Adults and Students –
Administrative Employees (NEW)

417 – Disciplinary Procedures – Professional Employees

448.1 – Relationships Between Adults and Students – Professional
Employees (NEW)

517 – Disciplinary Procedures – Classified Employees

548.1 – Relationships Between Adults and Students – Classified
Employees (NEW)

618 – School Activities Funds

Yeas: Bamberger, Butera, Davis, Fitzgerald, Helm, McAvoy, Painter and Portner.

Absent: Seltzer

Nays: None. Motion carried.

OLD BUSINESS

Mrs. Davis reported on the visit of the Japanese students to the high school while touring Washington, DC, Philadelphia, and New York. The visit was coordinated by Mr. Michael Miller, Art Department as a follow-up to his Japanese Exchange program through Fulbright.

NEW BUSINESS

Mrs. Davis congratulated the Chess Team on its recent 6-0 record in the Berks Chess League. The students will be assisting Mr. Minich this summer in Summer Safari to pique the interest in elementary students for the game of chess.

HEARING FROM WAEA

None.

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**HEARING FROM
AFSCME**

None.

**HEARING FROM
WAEF**

None.

**HEARING FROM
THE PTA**

None.

**HEARING FROM
STUDENT
REPRESENTATIVE**

Doug Brown reported on the following activities at the Jr./Sr. High School:

- The visit of Japanese students, reception and potluck dinner.
- Ticket sales for the drama production of *Footloose*.
- Spring sports
- Chess Team season finishing 6-0 in the Berks Chess League for the second consecutive year.

ADJOURNMENT

A motion was made by Mrs. Bamberger, seconded by Mr. Fitzgerald to adjourn at 6:18 p.m. Mrs. Davis announced there would be an Executive Session immediately following the meeting.

Corinne D. Mason
Board Secretary